

The **NEW**  
**Caroline Spring Festival**  
(formerly Ladysmith Day)

Saturday, May 4, 2019 11:00 a.m. – 5:00 p.m.  
Sponsor Application & Agreement

This Agreement entered into this date, \_\_\_\_\_, by and between the Caroline County Agricultural Fair Association (Lessor) and the Lessee named below. All applications are subject to approval.

Please check your sponsorship level for the Caroline Spring Festival:

Premier \$500+     Partner \$250     Supporter \$100     Friend \$50

All sponsors will be listed on our website and social media page up to & including the day of the event.

All sponsors may provide their own business banner or sign to be displayed during the event.

Organization Name (if applicable): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Website Address (URL): \_\_\_\_\_

*Note: The following pertains to Premier & Partner Sponsorships only.*

As a Premier or Partner Sponsor of the Caroline Spring Festival (please check one):

I DO NOT need a vendor space. (Proceed to signature line.)

I DO need a vendor space. Electrical Hookup [120 v] needed:  Yes  No

- a. The Lessee understands that this is not an “exclusive vendor” event and there may be other vendors present selling the same or similar products.
- b. Lessee space will be approximately 8 ft. by 10 ft. in a pavilion with open sides. Spaces will be assigned by the Lessor with due regard to priority request, overall location, and Lessee requirements. Outside space is available at the discretion of the Lessor.
- c. Electrical hook-up requires Lessee to provide a minimum 25-foot UL listed extension cord.
- d. The Lessee understands that they are limited to their assigned space and are prohibited from walking around the grounds distributing information and/or products.

- e. The Lessee understands that the distribution and/or sales of food and beverages are limited to *pre-approved Food Vendors Only*.
- f. Lessee understands the Caroline Spring Festival is a rain or shine event; therefore, no refunds will be given due to weather.
- g. The Lessee understands that the Lessor does not provide any tent coverage, tables, chairs or extension cords. Trash facilities are available.
- h. The Lessor herein carries *NO insurance on the Lessee's property and shall not be liable for any loss or damage from any cause to Lessee's property or for any damage caused to the designated area or the Lessee's customers.*
- i. The Lessee agrees to sign the Hold Harmless Agreement included with this application.
- j. The Lessee agrees to provide a copy of a current Caroline County Vendor License as required by the Caroline County Commissioner of the Revenue. *\*[Promoters, vendors and exhibitors at special events in Caroline County are required to have a Caroline County Vendor License. Please call 804-633-1086 or email [commissioner@co.caroline.va.us](mailto:commissioner@co.caroline.va.us) for information and/or an application for a Caroline County Vendor License and information concerning Virginia Sales Tax.]*
- k. The Lessee understands that setup begins at 8:00 a.m. the day of the event, and tear down is not until 5:00 p.m.
- l. The Lessee understands that during public event hours, no vehicles are allowed to be driven on or off of the grounds. Public event hours are from 10:30 a.m. – 5 p.m. on the day of the event.
- m. The Lessee understands that they will receive a confirmation notice.
- n. The Lessor reserves the right to cancel this agreement at any time; however, the sponsorship payment is non-refundable.
- o. Please list the types of merchandise that will be offered for sale and/or distributed:


\_\_\_\_\_  
Signature of Authorized Representative (Sponsor/Lessee)

\_\_\_\_\_  
Date

Please return your completed Sponsor Agreement and payment to: Caroline County Agricultural Fair Association, Attn: Caroline Spring Festival Sponsorships, P.O. Box 1207, Ruther Glen, VA, 22546. For more information, call Mack Wright at 804-370-4551, or email [CarolineSpringFestival@gmail.com](mailto:CarolineSpringFestival@gmail.com).

Caroline Spring Festival  
Indemnity (Hold Harmless) Agreement

The Lessee will indemnify and save harmless the Caroline Spring Festival Committee, the Caroline County Agricultural Fair Association, and the Tate Family Trust from and against any and all claims, damages, actions, judgments, decrees, penalties and/or personal injury, and/or damaged or lost property arising out of or from the use of the premises or any part thereof, or any other part of the Caroline County Agricultural Fair property, whether occasioned wholly or in part by any act or omission, or negligence, or any reason whatsoever of the Lessee, its sub-exhibitor, employees, promoters, agents, invitees, contractors, etc. The Lessee also agrees to hold the Caroline Spring Festival Committee, the Caroline County Agricultural Fair Association, and the Tate Family Trust harmless and not responsible whatsoever for loss, theft, burglary, robbery, damage, fire, etc. to any and all possessions, personal property, property of any kind, including but not limited to equipment, supplies, prizes, merchandise, exhibits, etc. of the Lessee or any of its sub-exhibitors, employees, promoters, agents, guests, invitees, contractors, etc.

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Signature of Authorized Representative (Sponsor/Lessee)

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Date

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Please Print Name & Address